



Flagstaff County is recruiting for the permanent full-time position of:

Grader Operator/Truck Driver

Summary of Position:

The Grader Operator/Truck Driver is responsible for performing work required within the gravel and dust suppressant programs of the Public Works department in accordance with policies and bylaws established by County Council.

Some key responsibilities are as follows:

1. Responsible for the equipment operations within the gravel and dust suppressant programs.
2. Operate heavy and light duty equipment as required, as well as various truck and trailer combinations for hauling gravel or equipment.
3. May be required to assist in truck snow plowing and sanding during the winter months, pumping water and thawing culverts, culvert and bridge maintenance, and sign installation and repairs.
4. Responsible for reporting and assisting in repairing damaged or missing signs, damaged or plugged culverts, road surface damages, washouts, and shoulder/ditch damages and disposing of any items having a diameter larger than five inches (5") off of any road surface.
5. Responsible for reporting view obstructions such as brush, grass, weeds, etc.
6. Assist in the servicing, maintenance and cleanliness of the grader and other equipment.
7. Responsible for inspecting and servicing equipment daily prior to operation.
8. Responsible for maintaining the required inventory for the grader and other equipment including equipment tools, replacement parts, picks, wear items, tires, fuel, etc.
9. Responsible to assist in training staff to operate heavy and light duty equipment.

Qualifications:

1. A minimum of two to three (2-3) years of related experience in operating a grader and other heavy and light duty equipment is preferred.
2. Valid class 1 driver's licence.
3. Ability to establish and maintain effective working relationships in the course of work, including the ability to work cooperatively in a team environment as well as independently.
4. Flexibility and adaptability to be able to work in a wide range of conditions and perform a variety of tasks.
5. Ability to train staff.

All candidates are required to undergo and pass a drug and alcohol screening as a condition of employment.

Flagstaff County Vision:

To be a strong, vibrant, and sustainable regional Community of communities, contributing a rural essence and quality of life.

Interested candidates are encouraged to submit their resume along with a cover letter to:

Flagstaff County

12435 TWP RD 442
PO Box 358
Sedgewick, AB T0B 4C0

Contact:

John Guhle, PW Field Coordinator –
Gravel/Dust Suppressant
Email: jguhle@flagstaff.ab.ca
Cell: 780-390-0321

Thank you to all applicants for their interest in Flagstaff County; however only those chosen for an interview will be contacted.

Position Type:	Permanent Full-time
Hours of Work:	Monday to Friday 8-10 hrs/day (Guaranteed 176hrs/month)
Salary Range:	\$31.77—\$39.08
Closing Date:	February 24, 2023



GRADER OPERATOR/TRUCK DRIVER

CLASSIFICATION:	Equipment Operator	GRID LEVEL:	Grid B, Level 3
DEPARTMENT:	Public Works	SUPERVISOR:	Field Coordinator – Gravel, Dust Suppressant, Bridges and Culverts
STATUS:	Permanent Full Time	WORK HOURS:	176 hrs/month guaranteed 8-10 hrs/day

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QUALIFICATIONS

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KEY RESPONSIBILITIES

All areas of responsibilities shall be accountable to the Flagstaff County Business and Strategic Plan.

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8. Responsible for maintaining the required inventory for the grader and other equipment including equipment tools, replacement parts, picks, wear items, tires, fuel, etc.
9. Responsible to assist in training staff to operate heavy and light duty equipment.
10. Responsible for ensuring compliance with Flagstaff County policies, the Health and Safety program and the Human Resources guidelines and procedures.
11. Such other duties and responsibilities as may be assigned from time to time by the Supervisor.

APPROVED

Date: *June 13, 2019*

CAO Signature:

S. Armstrong

June 13, 2019