



2019 ANNUAL REPORT

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MESSAGE FROM THE REEVE

County Council is committed to working with all of our residents, communities, service groups, and businesses to enhance our region and ensure its viability for generations to come. The relationships we forge will be built on trust and the common goal of enriching the lives of all of the residents we serve.

We are keenly aware of the concerns echoed by all rural Albertans in the face of ongoing economic uncertainty due to limited resources. Through continuing engagement with Flagstaff residents from all walks of life, one particular concern remains abundantly clear: the need to limit the tax burden on residents and industry.

Flagstaff County has a proud record of strong financial management. We are committed to continuing to strike a balance between providing the high level of services and broad scope of programs for which our residents have come to expect, and maintaining residential and commercial mill rates.

County Council and staff recognize that municipal government has an important role in supporting our regional economic prosperity. As a municipality with a vision extending well into the 21st century and beyond, we are focused on citizen retention and attraction, while also working to encourage investment and bolstering our economic sustainability for generations to come.

Recently we reaffirmed our commitment to our infrastructure investments through the 2020 construction season. This is not only an investment in our infrastructure for the future, but it will immediately inject funds into our local economy.

To help us navigate long-term fiscal management, we have engaged MNP financial planners to give Council and staff the necessary tools to manage today's challenges, and plan for future unknown challenges. This will provide the County with a strategic management tool to understand the impact of alternative financial management strategies and the impact of organizational decisions, while transparently demonstrating long-term viability and sustainability given the County's current direction.

Our Economic Development team is engaging our entire business community, providing help through many different business support programs available. I encourage all businesses within our region to contact our Economic Development team for more information.

The ongoing decline in world commodity prices will present Flagstaff Council and staff with many challenges in the future. Be assured that County Council remains committed to meeting these challenges head on. We are stern in our conviction to provide effective, efficient and affordable programs and services that reflect the economic realities that we face today. The difficult decisions we make now will be guided by our vision of sustainability and viability for future generations.

Don Kroetch, Reeve
Flagstaff County

COUNTY VISION

TO BE A STRONG, VIBRANT
AND SUSTAINABLE REGIONAL
COMMUNITY OF
COMMUNITIES THROUGH
COLLABORATION AND A
FOCUS ON ECONOMIC, SOCIAL
AND ENVIRONMENTAL
COOPERATION THAT
CONTRIBUTES TO A RURAL
ESSENCE AND QUALITY OF
LIFE

COUNTY COUNCIL

Flagstaff County Council is comprised of a representative from each of the County's seven divisions. The Reeve and Deputy Reeve are elected by the members of Council annually at the Organizational meeting. As governed by the Municipal Government Act, a municipal election is held every four years. Drawing upon their unique experiences, and diverse backgrounds, Flagstaff County Council members work together as a unit to provide the direction and outcomes that will best serve the interests of the municipality as a whole.



Reeve Don Kroetch – Division 5

Council is excited about working with all our municipal neighbors in creating a path towards strong and vibrant communities in our region. We look forward to strengthening relationships, creating capacity for economic growth, supporting each other and our regional programs.



Deputy Reeve Howard Shield – Division 7

I am committed to working with Council, staff, and Flagstaff residents, both rural and urban, to promote our area as a great place to live and do business. My priorities of rural roads and the environment remain unchanged.



Rick Manning – Division 1

In my third term, I am continuing to work with Council on issues that are important to Flagstaff residents, including roads, as well as supporting cost-effective programs and services.



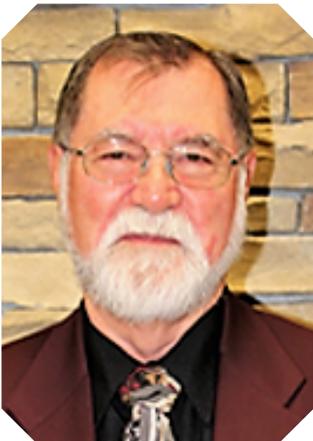
Jeanette Herle – Division 2

In my third year of a four-year mandate, I'm focused on balancing the budget, while remaining mindful of residents' expectations and carefully balancing their needs versus wants. I'm also committed to helping with post-pandemic economic recovery, as well as working to ensure the mental health and well-being of all citizens.



Jeff Eckstrand – Division 3

I am focused on financial responsibility, common sense-based decision making, infrastructure, maintaining population and making Flagstaff County an attractive place for industry.



Melvin Thompson – Division 4

Firstly, I would like to see the rural residents of the County supplied with services that are affordable and sustainable. I would also like to see forward thinking of Council for its rural residents, as well as for the urban communities. I would like us to move forward from the past.



Erik Skoberg – Division 6

I am enthusiastic to work with regional stakeholders to develop a long-term strategic road map for not only current Council, but for future councils as well. I believe this can be achieved through clear, effective and measurable governance policy.

MUNICIPAL SUSTAINABILITY INITIATIVE PROJECTS

In 2007, the Province of Alberta committed to provide municipalities with sustainable funding to meet the challenges they face and enhance long-term sustainability. This Municipal Sustainability Initiative (MSI) funding provides operational and capital funding to support our initiatives.

The province committed to providing the total MSI funding with the possibility of extending it over a period of more than ten years. Our past funding from MSI grants are as follows:

	OPERATING		CAPITAL	
2019	\$240,850		\$1,715,821	
2018	\$232,371		\$4,033,331	
2017	\$232,371		\$2,507,567	
2016	\$237,241		\$2,553,307	
2015	\$182,290		\$2,398,449	
2014	\$184,574		\$1,753,151	
2013	\$317,780		\$1,674,900	
2012	\$323,334		\$1,747,847	
2011	\$337,622		\$1,769,950	
2010	\$357,311		\$1,893,310	
2009	\$368,951		\$805,284	
2008	\$379,097		\$1,098,345	
2007	\$116,312		\$753,459	

AGRICULTURAL SERVICE BOARD



Flagstaff County's Agricultural Service Board responsibilities focus on weed control, pest management, and soil conservation. The Agricultural Service Board partners with provincial and private agricultural and environmental organizations to deliver programs and services beneficial to our residents.

AGRICULTURAL SERVICE BOARD

The Agricultural Service Board (ASB) includes three County Councillors and four appointed members:

Councillors:

Howard Shield, Chair
Jeff Eckstrand, Vice Chair
Melvin Thomsson

Appointed Members:

Dan Skoberg
Bryan Zwack
Nicholas Buchholz
Garret Jackson

No Spray Agreements

No Spray Agreements are available to landowners and tenants who do not want herbicide application on roadsides adjacent to their property. Weed and brush control along municipal right-of-ways will then be the responsibility of the landowner or tenant. Please note that Flagstaff County refrains from spraying herbicide 500 feet before and after all yard sites.

- The Agreements must be signed prior to June 1st.
- The Agreements are in effect for five years.
- “No Spray Zone” signs will be provided and must be posted where they can be viewed from the road.
- Landowners and tenants must assume responsibility of weed and brush control along roadsides according to municipal standards.

Roadside Mowing and Roadside Haying

All municipal right-of-ways are mowed twice a year. Landowners who want to hay municipal right-of-ways must:

- Complete a Roadside Haying Permit prior to May 15th.
- Each agreement is effective for one year.
- Permitted landowners must complete their haying by July 15th of each year.
- Bales must be removed from municipal right-of-ways within seven days of baling.

Custom Weed Control

Custom herbicide application services are offered on private land to control small infestations of persistent weeds such as:

- Absinthe (Wormwood)
- Common tansy
- Leafy spurge
- Scentless chamomile
- Toadflax
- White cockle



One-hour free labour was provided for herbicide application for the control of white cockle, scentless chamomile, toadflax, and absinthe wormwood. Half price labour was offered for the control of leafy spurge.

We offered free reverse headland spraying for landowners. This program consists of driving in the headlands and spraying back towards the ditch to control problem weeds. This service only applies to headlands that are adjacent to municipal right-of-ways.

Roadside Brush and Weed Spraying

Weeds and brush are sprayed to improve sightlines, protect infrastructure, and minimize the spread of weeds onto adjacent properties. In 2019, 1100 miles of roadside was covered for weed and brush control.

Shelterbelt Establishment Program

To assist landowners with shelterbelt establishment we cover 50% of the cost of trees which are ordered from TreeTime.ca. Shelterbelt establishments of one-third of a mile in length or longer will be eligible for planting and initial watering at no cost. Additional watering will be provided at \$75/hour. To assist with weed control, a plastic mulch and applicator are also available for an additional charge

Evergreen Seedlings Program

The Evergreen Seedlings Program offers free evergreen seedlings to residents to plant into dying native poplar or evergreen stands (no ornamental plantings), within the County. The purpose of this program is to provide rejuvenation of a native tree species into the landscape.

Clubroot Disease of Canada

Clubroot is a concern for farmers across Alberta. Clubroot is a serious soil-borne disease of canola and has been declared a pest under the Alberta Agricultural Pest Act. In 2019, there were no positive sites identified. For more information on this disease please visit www.flagstaff.ab.ca.

Roadside Re-vegetation

After the completion of road construction projects, the Agricultural Service Board will reseed municipal right-of-ways. In 2019, 40 miles of municipal right-of-ways were hydroseeded. All seed purchased is certified and comes with a weed seed certificate.

Water Loading Stations

Seven water loading stations are established within the municipality. The water at these facilities is non-potable and is suitable only for crop spraying and irrigation purposes.

The following five facilities operate year-round and provide rural residents with a reliable and adequate supply of water to utilize for agricultural purposes.

- NE 11-44-11 (NE of Lougheed)
- SE 27-41-16 (SW of Forestburg)
- SW 10-45-16 (S of Daysland)
- SE 2-43-13 (SW of Sedgewick)
- NE 3-44-14 (SW of Killam)

The following two facilities operate on a seasonal basis from April 15th to September 30th.

- NE 8-41-12 (NE of Alliance)
- SW 27-41-10 (S of Hardisty)

Extension Activities

Throughout the year, the Agricultural Service Board offers workshops/information sessions on various topics such as:

- Classroom Agriculture Program
- Shelterbelt Planning and Maintenance Workshop
- Agriculture Mental Health and Wellness Seminar
- Build a Bee Box Workshop
- Watch Your Water Program - annual well water tests to encourage all private well owners to be aware of their water quality
- Septic Sense

If you have an interest or a topic that you would like to see addressed, please contact our department.



Conservation Easement

Flagstaff County is a qualified organization to administer conservation easements on private property at the request of landowners. A conservation easement is a solution for landowners that want to preserve certain features of their property even if the land is sold. An easement is the legal transfer of select development rights to a land trust organization. It is a legally binding contract recognized by both provincial and federal law, and the easement remains in place even if ownership of the land changes in the future.

Alternative Land Use Services (ALUS)

ALUS is a community-developed, farmer-delivered program that provides support to farmers and ranchers to enhance and maintain nature's benefits. ALUS has a simple goal: create a healthy working landscape that sustains agriculture, wildlife, and natural spaces for all Canadians. Flagstaff County is currently looking for landowners interested in establishing ALUS projects on their land, such as creating, restoring, enhancing and conserving wetlands, riparian fencing and eco-buffering, off-site watering, establishing pollinator meadows, planting shelterbelts, and upland native prairie. For more information please contact the office at 780-384-4100.

RECREATIONAL PARKS

Diplomat Trout Pond

Situated 16 kilometres southwest of the Village of Forestburg, the Diplomat Trout Pond has 15 non-serviced sites, a gazebo, two fishing docks, firepits, new outdoor campground shelter, and the Diplomat Mine Interpretive Site is located across the highway. There is no power or water. The pond is stocked annually with trout and is a great place to take the kids fishing.



Edgerton Day Campground

The Edgerton Day Campground is south of the intersection of Hwy 13 and Hwy 855 on the outskirts of Daysland. This campground has 12 available campsites that are powered.

Galahad Campground

Galahad Campground is situated along Guinevere Ave east in Galahad. This campground offers six fully serviced sites with washroom and shower facilities.

Galahad Municipal Grounds

A gazebo located west of Merlin Street in Galahad, can be rented out for family reunions or large functions. There is an open area to park trailers. Washrooms, including shower facilities, as well as sewage dump and water is available.

Fish Lake Campground

Fish Lake Campground is located three kilometres west of the Town of Hardisty. This campground offers eight spacious power sites and twelve non-serviced sites near the beach. A gazebo, a playground, an outdoor kitchen and fishing docks are also on site. There is centralized water available. The lake is also stocked with perch.

ASSESSMENT

The Assessment Department establishes and maintains property valuations (assessments) for all property within Flagstaff County for the purposes of distributing annual property taxes. We provide annual valuations for approximately 8,800 County properties including the Hamlets of Galahad and Strome.

Understanding Your Property Assessment

Property assessment is the process of assigning a dollar value to a property for taxation purposes. In Alberta, property is taxed based on the ad valorem principle. Ad valorem means “according to value.” This means that the amount of tax paid is based on the value of the property. Assessed values are based upon regulated assessment and market value assessment. Regulated assessment applies to four types of properties: farmland, linear, machinery and equipment, and railway. Market value is used to determine all other properties such as residential and non-residential.

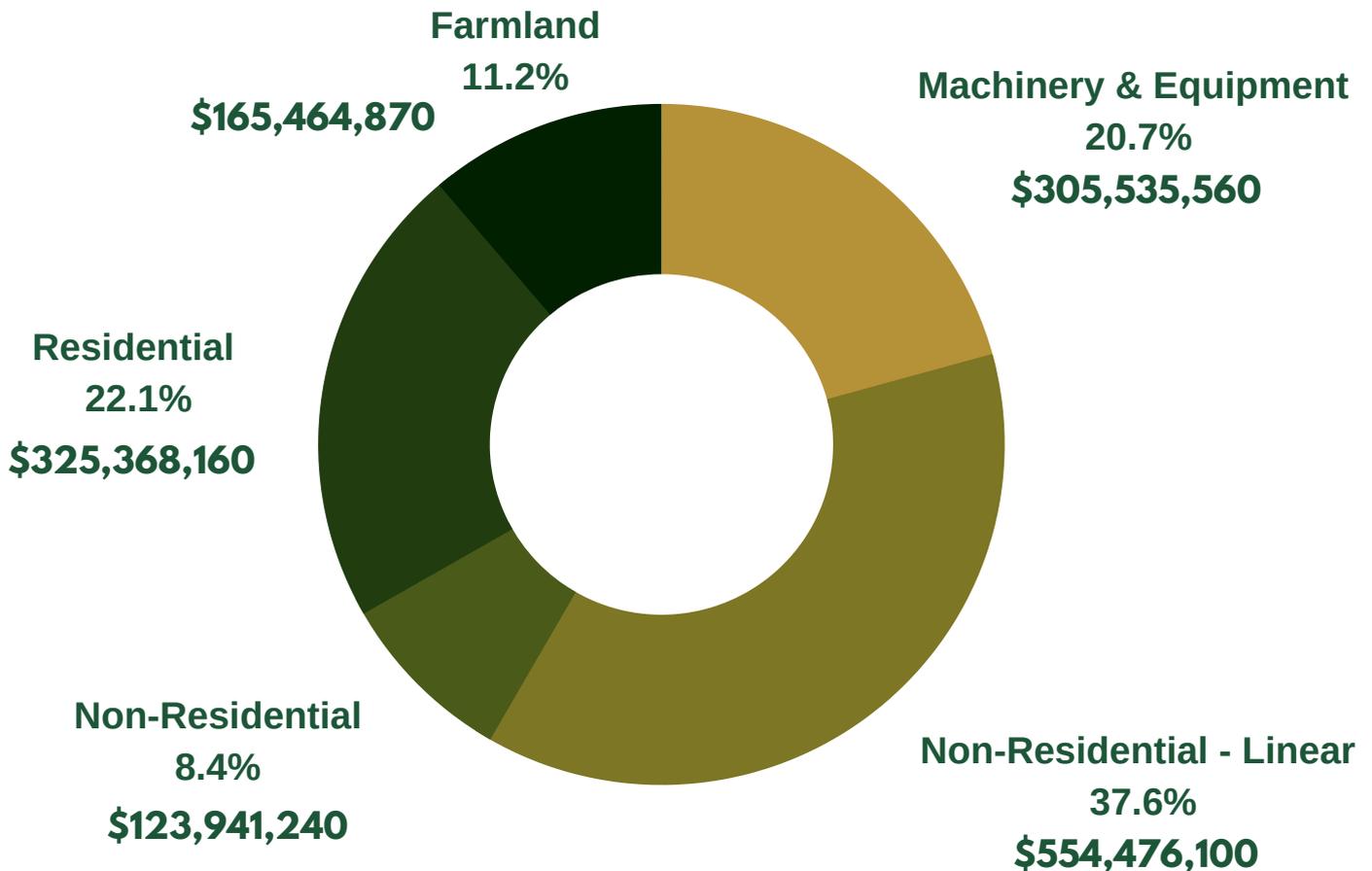
Market Value

The market value based standard is used to determine the assessed values for the majority of properties in Alberta. Market value is the price a property might be expected to sell for if sold by a willing seller to a willing buyer after appropriate time and exposure in an open market.

Key Characteristics of Market Value Are:

- It is the most probable price, not the highest, lowest, or average price.
- It is expressed in terms of a dollar value.
- It assumes a transaction between unrelated parties in the open market.
- It assumes a willing buyer and a willing seller, with no advantage being taken by either party.
- It recognizes the present use and potential use of the property.

2018 Assessment / 2019 Tax Year



Regulated Assessment

Some types of properties are difficult to assess using a market value based assessment standard because:

- They seldom trade in the marketplace. When they do trade, the sale price usually includes non-assessable items that are difficult to separate from the sale price.
- They cross municipalities and municipal boundaries.
- They are of unique nature.

Municipal Affairs prescribes rates and procedures to assess these types of properties, which are referred to as “regulated property.” Rates and procedures are determined by what a type of property is used for, its activity, or its production capability.

There are four types of regulated property:

1. Farmland
2. Linear property
3. Machinery and equipment
4. Railway property



Farmland

Farmland is assessed based on its productive value; that is, the ability of the land to produce income from the growing of crops and/or the raising of livestock. The productive value of farmland is determined using a process that sets a value for the best soils, and then adjusts for less-than optimum conditions such as stones, the presence of sloughs, or topography.



Flagstaff County continues to contract the assessment services to Accurate Assessment Group Ltd. Accurate Assessment Group Ltd. was incorporated on April 16, 1997 in the province of Alberta. Since that time, they have developed a track record of performance with municipalities across the province.

Accurate Assessment Group employs highly knowledgeable and experienced staff. Using Geographic Information Systems, they have pioneered the way assessments are being analyzed, which allows them to provide a more efficient and effective assessment of the highest quality.

For more information on our Assessment Complaint and Appeal System, please visit our website at www.flagstaff.ab.ca.

If you have any questions regarding Assessment, please contact:

Sean Cosens

Accurate Assessment Group Ltd.

780-464-4655

171 Pembina Road

Sherwood Park, AB T8H 2W8

www.aag-gis.com

ECONOMIC DEVELOPMENT

The Economic Development Department focuses on joint regional economic development initiatives. Core initiatives include youth development and engagement, business services, investment attraction and retention, and marketing “upstanding” brand building. Programs and services that focus on sustainability and community development are offered to citizens and businesses in the Flagstaff Region.

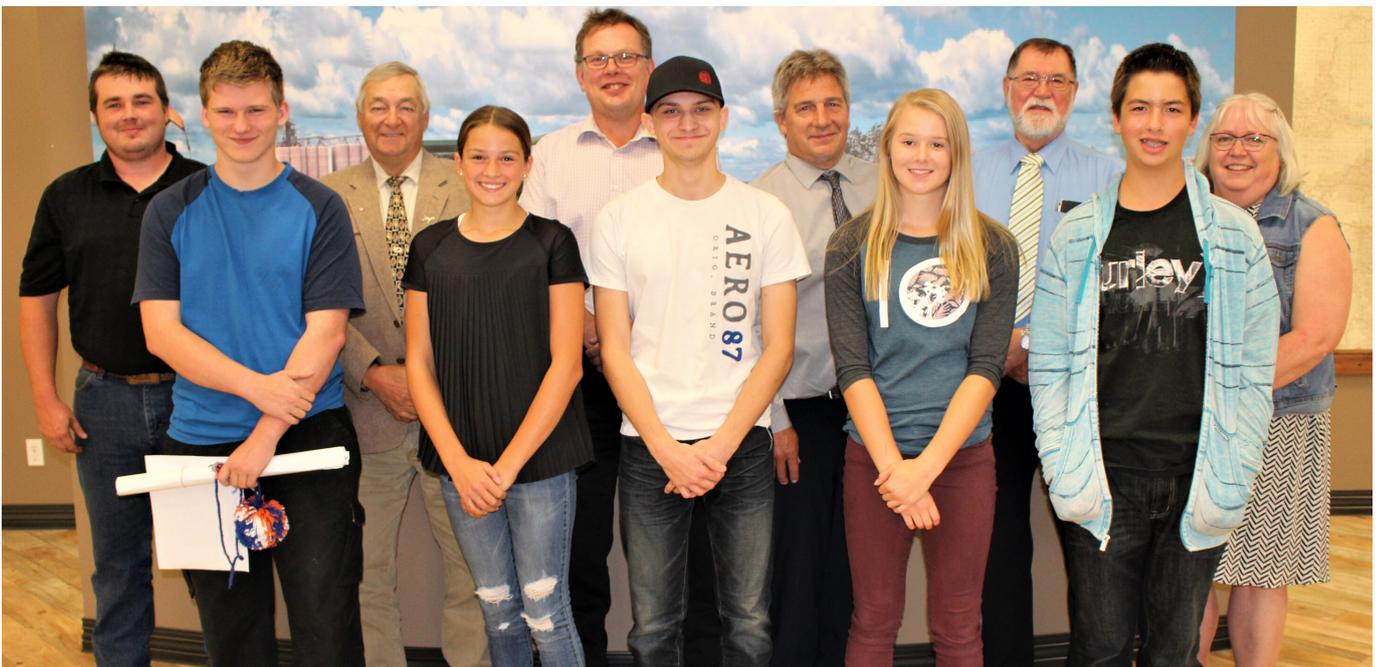
Youth Development and Engagement

ACCA Program

In 2019, Flagstaff County sponsored 10 youth to attend the Alberta Community Cooperative Youth Leadership program held at the Goldeye Centre, near Nordegg, Alberta. This program provides an opportunity for youth to develop their leadership, teamwork and community development skills. Participants gain independence and confidence in their abilities, while creating lasting friendships.

Career Fair

To ensure Flagstaff Region youth in grades 9 – 12 are granted an opportunity to explore their career and post-secondary options, Flagstaff County provided funding for bus transportation to career and/or post secondary open houses as selected by the school.



Business Services

Flagstaff Region Featured Business

We continued the Flagstaff Region Featured Business program, in partnership with the Community Press, giving businesses in our region a chance to showcase what makes them unique and attract new customers.

15 participating businesses received a write-up in the Community Press and a promotional video, with no cost to participate other than their time and enthusiasm.



Flagstaff Crafted

We continued to develop the Flagstaff Crafted initiative, hosting information sessions with local makers, promoting collaboration between crafters through maker meet ups, and utilizing their input to further develop the brand and program. In 2019, we launched a marketing campaign consisting of Facebook and Instagram ads to target and engage new users. In addition to this, a promotional video using static images of products and short loop videos of people was created to connect consumers with the maker's stories. The Flagstaff Crafted website was launched on May 22, 2019 and included the profiles of 14 makers. We continued to seek out local artisans and makers to participate, and at the end of 2019 we had 52 Flagstaff Crafted vendors participating in the program! For more information visit www.flagstaffcrafted.ca



Business Services

Business Community Workshops

Partnered with Alberta Health Services, Flagstaff Family and Community Services and Flagstaff Informed Response Sharing Team (FIRST) to host a series of Mental Health and Wellness workshops as well as a Strategic Marketing Workshop.



Procurement

Facilitated procurement conversations with larger vendors in the Flagstaff region to inventory and categorize realistic opportunities available to support and sustain the local business environment. We focused on identifying policies, processes, requirements and challenges of each major organization in an effort to understand where gaps exist and how our local businesses can engage in fulfilling these procurement opportunities.



REACH Program

Offered the REACH Program to the Flagstaff Region business community and entrepreneurs. This program offers participants a series of group courses in business training, an opportunity to develop a business plan, access to an experienced business coach to implement their plan, and ongoing access to business resources and coaching for one year. This year Flagstaff County and the Village of Forestburg sponsored a business learning series for the REACH program consisting of 5 seminars. Each seminar focused on topics relevant to all small business owners such as financial management, legal, financing and business planning.

Initiated steps towards building out a Flagstaff Region Succession plan. A three-step action plan was created for 2020 and a local service provider meeting was held to discuss goals of the succession program and roles of each professional for when the program is launched.



Investment Attraction and Retention

Value Added Agriculture Investment Attraction Strategy

Continued working with the Battle River Alliance for Economic Development (BRAED) to improve regional capacity in the value-added agriculture sector. Specifically, we participated in information sessions and discussions towards attracting and implementing a fractionation plant for either pulse crops or hemp in the Battle River Region.

Broadband Internet

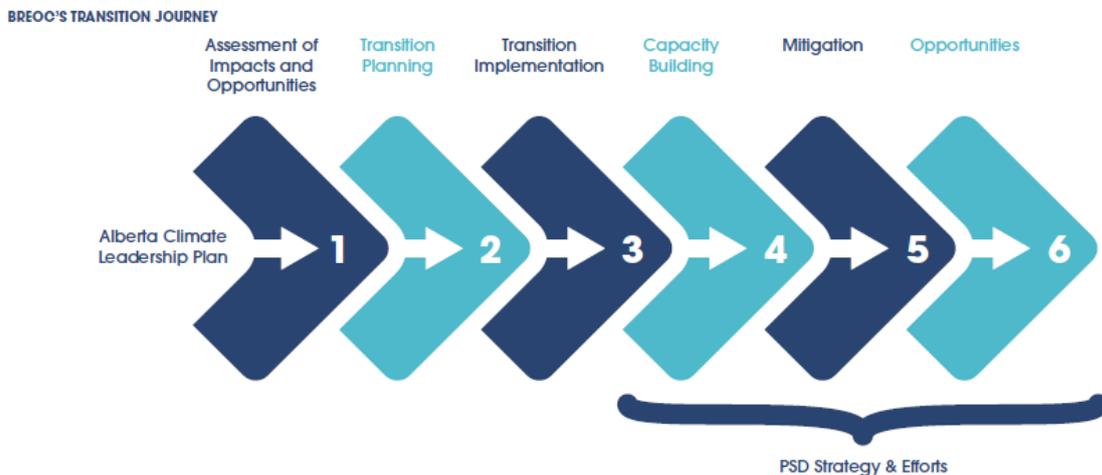
Participated in sessions and discussions regarding broadband options for the BRAED region and its sub regions. Flagstaff County is continuing to work with consultants to create a business plan to enhance connectivity through-out the Flagstaff Region.

Battle River Economic Opportunities Committee (BREOC)

Continued to work with six other municipalities (County of Paintearth, Town of Castor, Town of Coronation, Village of Forestburg, Village of Halkirk and Village of Heisler) as a member of the Battle River Economic Opportunities Committee (BREOC). With support from Western Economic Diversification, BREOC was able to successfully launch two innovation centres to support the region. These centres are located in Forestburg and Castor and offer business and employment programs and services that are readily available to each region's citizens and communities.



Recognizing the importance of supporting local businesses, BREOC also developed several business and skill enhancement supports that boost a business's ability to carry out projects to be successful. The program has had numerous businesses utilize these resources and take advantage of bettering themselves, their business and their communities.



5-Year Strategic Planning

Flagstaff County is committed to the economic and community development of the region. In order to successfully transition the community forward, Flagstaff County, along with the Flagstaff Region community leaders, businesses and strategic partners developed the 2019-2024 5-Year Community and Economic Development Strategic Plan – “Succeeding Together”.

In its simplest form, it seeks to articulate a path forward to a future based on fundamental community values and priorities. In doing so it represents:

1. Planning that clearly communicates the County’s economic development direction and priorities
2. A shared vision and sense of purpose among community leaders, citizens, and stakeholders
3. A path through which economic benefits and a high quality of life are maximized
4. A formula that helps to manage change
5. A point of reference or framework for future decisions
6. An assurance that the actions proposed make the most effective and efficient use of County resources by focusing on key priorities.
7. A foundation for the preparation of annual operating budgets, and
8. A benchmark from which progress can be measured and informed change can be made.

The plan builds on available synergies to maximize economic impacts and focuses on five priority areas:

- Strategic Priority One: Business Retention and Expansion
- Strategic Priority Two: Attraction and Retention of Citizens
- Strategic Priority Three: New Business Start-ups
- Strategic Priority Four: New Business Investment
- Strategic Priority Five: Economic Development as a Supportive Team Member.

For more information on our strategic plan, please visit our website's Economic Development page, which can be found in the "Invest" tab.

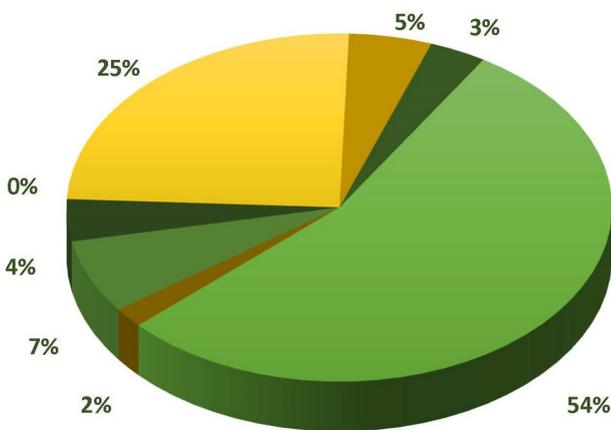
Looking forward to 2020....

- Launch the Flagstaff Region Succession Program and Succession Marketing Campaign.
- Attract new makers into the Flagstaff Crafted Program, help existing makers transition to marketing their products online and host several maker meet-ups.
- Implement short-intermediate action activities from the five- year economic and community development strategic plan for the Flagstaff Region (2019 – 2024).
- Broadband Internet
- Plan out next steps towards an Investment Co-op in the region and how-to best match entrepreneurs with exit ready businesses.
- Create a gap analysis around procurement to determine which local businesses can support major purchaser opportunities.

FINANCE

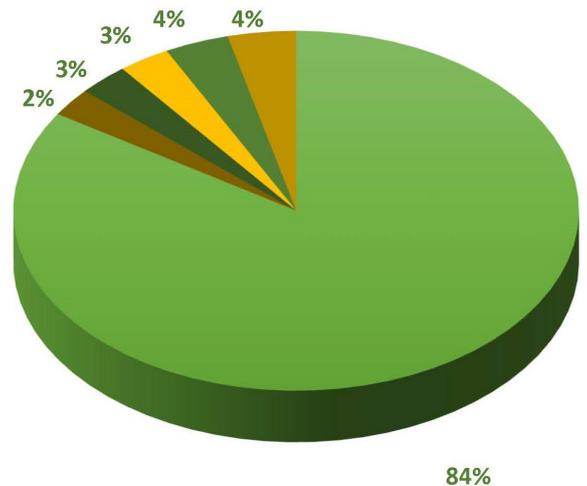
The Finance department prepares annual operating and capital budgets to reflect current programs and services, and reviews monthly revenue and expenditure reports including budget variances, to ensure the organization is accountable for efficient and effective utilization of resources. In addition, this department provides open and transparent accountability of the financial management of the organization by conducting monthly financial operating and capital reports, annual audited financial statements and Financial Information Return, inventory control and costing, and maintaining and reporting tangible capital assets in accordance with the Municipal Government Act (MGA)

2019 OPERATING EXPENDITURES



Total Expenditures - \$25,679,940

2019 OPERATING REVENUES



Total Revenues - \$26,481,946

Public Works	\$13,947,318	54.3%
General Government	\$6,366,533	24.8%
Agriculture / Development	\$1,762,903	6.9%
Protective Services	\$1,263,529	4.9%
Recreation and Culture	\$1,003,226	3.9%
Water and Waste Management	\$867,399	3.4%
Public Health and Welfare	\$468,975	1.8%
Gas Distribution	\$57	0%

Taxes – Municipal Purposes	\$22,251,563	84.0%
Revenue Own Sources	\$1,034,012	3.9%
Sales and User Charges	\$973,229	3.7%
Government Grants Capital	\$784,162	3.0%
Government Grants Operating	\$764,617	2.9%
Investment Income	\$674,363	2.5%

EXCESS REVENUE OVER EXPENSES

\$802,006

CHANGE IN ACCUMULATED SURPLUS

Unrestricted Surplus	\$463,222
Reserves	\$2,345,344
Equity in Tangible Capital Assets	-\$2,006,560
TOTAL	\$802,006

Flagstaff County has copies of the 2019 Financial Statement available for the public. Copies can be obtained by contacting the County office at Box 358, Sedgewick, AB, T0B 4C0 or calling (780) 384-4100. You may also go to the Flagstaff County website at www.flagstaff.ab.ca and download or view a PDF version of the 2019 Financial Statement.

SALARY AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for elected municipal officials as required by provincial regulation is as follows:

	Division 1	Division 2	Division 3	Division 4	Division 5 (REEVE)	Division 6	Division 7
Salary	\$39,174	\$39,174	\$39,174	\$39,174	\$43,091	\$39,174	\$39,174
Benefits & Allowances	\$453	\$6,138	\$6,138	\$4,131	\$6,752	\$6,138	\$6,138
2019 Total	\$39,627	\$45,312	\$45,312	\$43,306	\$49,843	\$45,312	\$45,312
2018 Total	\$42,028	\$43,643	\$43,643	\$42,359	\$48,007	\$43,643	\$43,643

Salary includes regular base pay and gross honoraria.

Benefits and allowances figures for the councillors include the employer's share of Canada pension, WCB and the additional taxable benefit of group life insurance paid for by the employer as well as the County portion of the RRSP Contribution.

PLANNING AND DEVELOPMENT

Planning and management of land use and development creates an attractive and vibrant municipality, which enhances the quality of life of its residents. This is achieved through the goals and regulations set out in the Land Use Bylaw, Municipal Development Plan, and Intermunicipal Development Plans. Following these plans results in less conflicting developments, addresses safety and environmental concerns, and creates productive land management.



In 2019, there were 40 developments totaling \$27,213,700.

	Commercial/ Industrial	Non- Residential	Residential	Institutional	Public Use
Number of Permits Issued	3	22	13	1	1
Value of Permits Issued	\$24,500,000	\$901,000	\$1,756,200	\$12,000	\$13,500

Developments

All residents are reminded that no development shall be undertaken within the municipality unless an application for it has been approved and a development permit has been issued, other than those designated in Section 3.5 of the Land Use Bylaw which can be accessed on our website. Please refer to the definition of “development” under Part 1.3.69 of our Land Use Bylaw.

Development Permits are required to ensure that:

1. The regulated setback distances from all property boundary lines will be met.
 - a. Setback distances are required to ensure safety from roadway traffic, minimize dust and noise, ensure sightlines to the roadway are clear, and to provide sufficient distance for possible road development in the future.
 - b. All developments within the **Agricultural District** must be set back a minimum of 40 metres (131.2 feet) from the front line of the property. Side and rear yard setback distances vary for structures, dugouts and shelterbelts. Please refer to the Land Use Bylaw 09/18 for required setback distances.
 - c. All development within the **Hamlets** must be setback a minimum of 6.0 metres (19.7 feet) from the front property line. Side and rear yard setback distances vary within Hamlet Land Use Districts.
2. The land is properly zoned for the proposed use (i.e. agricultural, commercial, industrial, residential, public use):
 - a. To ensure that land uses will not conflict with one another (e.g. Industrial development does not conflict with agricultural or residential land users), and
 - b. To encourage industrial development in environmentally suitable locations and to a high environmental standard.
3. Those who may be affected by a proposed development be provided with an opportunity to comment.

Building, Electrical, Plumbing, Sewage, Gas and National Energy Code Permits

The Safety Codes Act requires that all contractors and homeowners in Alberta obtain permits prior to commencing work on buildings, including mobile homes. These permits are required to ensure construction meets the Provincial Building Code, the Canadian Electrical Code, the Alberta Gas Code, or the Alberta Plumbing Code. With these permits, the work will be inspected by a Safety Codes Officer to ensure compliance which can protect the property owner in the case of an insurance claim.

Flagstaff County has contracted an accredited agency, Superior Safety Codes Inc., to issue permits and perform inspections.

Applications for Building, Electrical, Plumbing, Private Sewage, Gas and the National Energy Code Permits may be obtained at the Flagstaff County Office or from Superior Safety Codes Inc. by calling 1-866-999-4777 or on their website at www.superiorsafetycodes.com.

Subdivision of Land

Our goal is to protect and enhance the valuable agricultural land resource and the long-term future of agriculture by protecting the land base and providing an environment that will benefit the agricultural community and economy. This is achieved by subdivision regulations set out in the Land Use Bylaw and Municipal Development Plan, which protects agricultural land from unnecessary fragmentation.

The size of a subdivision parcel varies with each Land Use District. For example, the Agricultural District is the most common subdivision and the size varies from 1 to 15 acres. Other Land Use Districts available are Agricultural Small Holdings, Highway Commercial, Multi-lot Country Residential, Industrial, and Rural Industrial.

Please contact the County Office if you require assistance with your subdivision application, or for clarification regarding Municipal and Provincial regulations. Uses and regulations regarding the districts noted above can be found in the Land Use Bylaw.

The Development department is pleased to provide advice relative to provincial and municipal regulations that may apply and also assist in the process of obtaining approvals that may be required when building or changing the use of your property.

There were 11 subdivision applications received in 2019.

The Land Use Bylaw, Municipal Development Plan, Intermunicipal Development Plans, and related subdivision and development forms are available at the Flagstaff County Office or on our website at www.flagstaff.ab.ca.

Looking forward to 2020....

To providing further awareness regarding the importance of planning for development and subdivision projects and the requirements involved.

PROTECTIVE SERVICES



The Peace Officers provide services and education in the area of Traffic Safety, Infrastructure Protection, and Emergency Response. Flagstaff County is authorized by the Solicitor General of Alberta to employ two Community Peace Officers who have the authority to enforce legislation and regulations relating to:

- The Traffic Safety Act
- The Provincial Offences Procedure Act
- The Highways Development and Protection Act
- The Gaming, Liquor, and Cannabis Act
- The Environmental Protection and Enhancement Act
- Other Provincial Acts and Legislation

The Peace Officers work in partnership with various Federal and Provincial agencies to patrol and enforce legislation and regulations.

Community Peace Officers enforce weights and measures to ensure that road users are working within legal allowances, therefore protecting the infrastructure from damage and increasing safety on our roadways.

The Peace Officers are contracted to provide enforcement services for the urban municipalities within the region.

PUBLIC WORKS



The Public Works Department is responsible for the maintenance and construction of all municipal roadways and bridges throughout the County. The objective is to provide a responsible level of service to our residents by working as a team to achieve successful programs approved by Council.

Maintenance and Repair - Shop

Shop staff is responsible for the service, maintenance, and repairs of all mechanical resources ranging from small powered equipment to our largest piece of machinery. This includes routine inspections for trucks and trailers as required by the Alberta Transportation Vehicle Safety Act.

Road Recovery Program / Rehabilitation Program

The Road Recovery/Rehabilitation Program is described as a process to rehabilitate a road structure, restore drainage and dispose of any rocks and regrowth of trees and shrubs. The Road Recovery Program is executed by County resources and it includes the following maintenance procedures:

Shoulder Pulling

Is utilized on roads that are in excess of 10 metres wide. This program extends the life of the road and reduces maintenance costs. This process may include drainage improvements, culvert replacement, reshaping backslopes and grade slopes, re-compacting the sub-grade, re-establishing the road surface crown, restoring the road surface width that it was originally constructed to, and the disposal of any rocks or shrubs. Gravelock, a soil stabilization product, was utilized in all these projects. We have observed improved performance of the sub-grade by incorporating Gravelock.

2019 Shoulder Pulling Projects		
LOCATION	DISTANCE	TOTAL COST
ENE 07-42-12 – Rge Rd 125 north of Secondary Hwy 608	2.0 miles	\$79,525
ENE 33-44-10 – Rge Rd 103 south of Twp Rd 450	6.7 miles	\$288,670
NNW 23-45-16 – Twp Rd 454 east of Rge Rd 162	1.5 miles	\$70,670
NE 08-45-16 – Rge Rd 164 south of Highway 13	3.63 miles	\$150,420
NW 32-43-11 – Twp Rd 440 east of Highway 13	1.63 miles	\$81,660

Rge Rd 103 received a 4th lift of gravel in 2019, the rest of the 2019 projects will receive a 4th lift (310 tonne/mile) in 2020.

Sub-Grade Preparation

Is performed on roads where the sub-grade has lost its compaction. This maintenance procedure includes re-compacting the sub-grade, re-establishing the crown on the road surface, and includes incorporating Gravelock, a soil stabilization product, to strengthen the sub-grade.

2019 Sub-grade Preparation Projects		
LOCATION	DISTANCE	TOTAL COST
ENE 34-40-13 – Rge Rd 132 north of Secondary Hwy 602	3.94 miles	\$162,455
ENE 29-43-11 – Rge Rd 114 south of Twp Rd 435	0.5 miles	\$24,100
ENE 20-43-11 – Rge Rd 114 south of Twp Rd 434	2.0 miles	\$59,750

A 4th lift of gravel (310 tonne/mile) is applied in the following year.



Dust Suppressant

Strategic locations have dust suppressant applied which helps reduce the frequency of maintenance, improve safety while mitigating the nuisance of dust to residents and minimizing the environmental impact. The dust suppressant program consists of the following:

- MG 30
- Oil Surface
- Pavement
- Test Products

MG 30

MG 30 is utilized exclusively for all dust suppressant applications. MG 30 is a water-soluble dust suppressant product which also has road surface stabilization characteristics that bind aggregate materials, therefore keeping aggregate on the road. This product has proven, through several years of usage, to be effective in reducing dust and stabilizing surface aggregate, as well as a cost effective and a sustainable option that provides a ban-free road surface. MG 30 has also proven to help reduce washboard, grader maintenance, and the frequency of graveling, thus extending the life of our gravel sources.

MG 30 is utilized on all arterial routes to provide a hard surface that is ban-free, year-round, for heavy truck traffic to travel in wet or dry conditions. This product increases safety while traveling as it reduces the amount of dust compared to a gravel road surface.

In 2019, MG 30 was used on approximately 116.5 miles of road, 45 residential locations and 50 strategic locations (intersections, hills, and curves).

Residential Dust Suppressant

For a fee, Flagstaff County provides a dust suppressant application for residents.

Applications must be received by May 1 (Spring Application) and August 1 (Fall Application). An application form for a residential dust suppressant is available online at www.flagstaff.ab.ca or by contacting the Public Works Department at (780) 384-4123.

Oil Surface

Specific roads are designated, in procedure, to be maintained with an oil surface treatment to help reduce the frequency of maintenance.

Roads Remaining with Oil Surface	
LOCATION	DISTANCE
Rge Rd 151 North from Highway 13	0.4 miles
Township Road 425A Southwest from Highway 13	1.75 miles
Rge Rd 103 South from Township Road 425	1.0 mile
Township Road 442 East from Range Road 130	2.0 miles
Rge Rd 130 North from Highway 12	0.2 miles
Streets within the Hamlets of Strome and Galahad	

Dust Suppressant

A maintenance program for patching, rip/relay, snowplowing and sanding are used to maintain a safe driving surface.

Roads identified to be removed from the oil road inventory will continue to be transitioned back to a gravel surface road. Council's objective to transition oiled roads back to gravel is to be accomplished by 2022.

Once an oil surface road has dehydrated to the point where the oil doesn't bind to the aggregate and the clay from the sub-grade is exposed, this road is then maintained as if it were a gravel road. Oiled roads that haven't dehydrated will have the remaining oil material recycled for another purpose.

Pavement

No work was completed on the designated pavement roads in 2019.

Pavement Roads	
LOCATION	DISTANCE
Twp Rd 410 - to ATCO Power Plant	4.5 miles
Rge Rd 131 - North of Hwy 13	0.75 miles
Twp Rd 412 - West of Hwy 36	4.0 miles

Road Bans

Road Bans define the maximum allowable weights permitted on certain municipal roads. Weight restrictions are applied to protect the road structure and minimize damage. Oil roads are typically banned at 50% during the spring, 75% during the summer and fall, and 90% during the winter months. Gravel roads are banned only if deemed necessary to protect the infrastructure. Certain dirt/sand roads have an annual weight restriction of 75% to minimize heavy oilfield traffic. Please refer to our website at www.flagstaff.ab.ca for the most current Road Ban Order.

Test Products

New dust suppressant products are tested to determine whether they are effective, affordable, and environmentally suitable. In 2019, crews applied the test product Formula 35 Plus from Tiger Chemicals to 3 miles on Township Road 442. This product has a Calcium Chloride-based formula with an inhibitor to prevent corrosion.

Products that have been tested with unsatisfactory results are:

- Canola Oil
- Durasoil
- Earth Glue
- Magnesium Chloride
- Dust Lynx
- No Dust
- No Dust Enviro

Gravel Program

On average, 160,000 tonnes of gravel are required annually for the following programs: re-gravel, road construction, road recovery, spot patching, washouts, approaches, and road repairs. Typically, gravel roads are re-graveled on a five-year cycle, which equates to an average of 275 miles annually; however, other factors such as “Average Annual Daily Traffic,” types of vehicles, and road designation, etc., influence cycle times. Within the re-gravel program, all 8-metre wide roads are graveled at 330 tonnes per mile. Narrower road widths are graveled at a reduced rate: seven (7) meter roads at 290 tonnes per mile and six (6) meter roads at 246 tonne per mile. The loading and hauling of aggregate materials for the gravel program is performed by in-house resources utilizing gravel trucks with additional gravel trucks designated for spot patching on gravel roads throughout the County, as well as road repairs and stockpiling.



Gravel Stockpiling

Interim stockpile sites are utilized to increase efficiencies for the summer gravel haul program.

In 2019, approximately 34,000 tonne was hauled and stockpiled:

Daysland stockpile site	4:20 spec.	24,200 tonne
Sedgewick stockpile site	4:20 spec.	5,700 tonne
	Reclaimed oil	4,200 tonne

Gravel Program

Gravel Production

Gravel Production (crushing) replenishes our supply of gravel and ensures inventory levels are adequate to support our programs. Crushing projects are tendered to ensure that a competitive price is obtained. All gravel is crushed to a required specification and quality controls are completed by in-house personnel.

Two gravel production projects were completed in 2019 at the following locations:

- CR-01-2019 Mazure Pit (NE 16-43-09) – 80,300 tonne
- CR-02-2019 McDonald Pit (NW 14-45-19) – 50,400 tonne

A total of 130,700 tonnes of gravel was crushed in 2019 at a total cost of \$1,128,300.

Gravel Reclamation

The County is responsible for reclamation at seven gravel pits that we manage and lease. Reclamation is performed in accordance with a Code of Practice prepared by a consulting firm and approved by Alberta Environment. In-house equipment is utilized for the purpose of gravel exploration, pit preparation, and reclamation.

Gravel Exploration

In an effort to secure a long-term gravel supply and/or source, we are continually increasing inventory and conducting gravel exploration for the purpose of purchasing and/or leasing future gravel sources.

As potential gravel sources are identified, a Gravel Testing Agreement is acquired prior to the commencement of exploration.

Gravel Sales

Landowners may purchase a maximum allotment of gravel up to 150 tonnes per year per residential/farm/acreage site within the County. Anyone wishing to purchase gravel must contact the Public Works Department to make arrangements to obtain a “Permission for Purchase of Gravel” form prior to receiving any gravel sales.

Please note that the intent of County gravel sales is for use on residential laneways and yard sites, not for re-sale.



Road Maintenance

There are 1,527 miles of bladed roads that are divided into:

- 10 Summer Maintenance Areas (approx. 120 - 160 miles/area)
- 10 Winter Maintenance Areas (approx. 120 - 150 miles/area)
- Field access roads are not maintained on a regular basis in the winter

Within County boundaries, there are 151 miles of secondary highways which are maintained by Emcon on behalf of the Province of Alberta.

Summer Maintenance

County gravel roads are maintained by 10 graders. Grader operators are able to blade approximately 18-25 miles/day; these roads should receive maintenance once per month. Specific heavy traffic routes have an increased maintenance cycle.

Private Laneway Maintenance

The service of snowplowing and grading is available for residential laneways on a cost recovery basis. To obtain this service, the following process is required:

- The landowner is required to sign a Private Laneway Service Agreement;
- County Staff will conduct an Occupational Health and Safety Inspection/Hazard Assessment prior to any work being completed, an inspection fee of \$149 will be charged for the assessment, and this process must be completed on an annual basis;
- Services to the public will be conducted after all scheduled road maintenance is completed on gravel, oil, and paved surface roads;
- A maintenance fee of \$87/half hour (half hour minimum charge) or \$174/hour will be charged for this service;

Winter Maintenance

Roadways are cleared of snow as necessary. During normal winter conditions, maintenance areas should be cleared of snow within four days, unless there is heavy snowfall and persistent winds.

If reduced visibility becomes a safety concern, snow plowing operations will be suspended until conditions improve.

In each maintenance area, three routes are established. When plowing is required, the starting point is rotated between routes to ensure that an equitable level of service is provided. Regular work hours are 8 - 12 hours per day.

Spare graders may be utilized to help during winter storms.

One plow truck is designated to remove snow and apply sand/salt to oil and paved surface roads. Two graders are designated for snow and ice removal on MG 30 roads.

Back roads or blind roads will not be plowed unless deemed necessary by Public Works.

Road Maintenance

Hamlet Street Maintenance/Repair

Includes snow removal, crack filling, repairing potholes, sidewalk maintenance, street sweeping, grading, and providing dust suppression.

In 2019, recycled oil aggregate was used for resurfacing approximately ten blocks in the Hamlet of Galahad, at a cost of approximately \$2,900 per block. This completes all the streets within Galahad.



Signs

All signs are inspected on an ongoing basis including an annual inspection of every sign. Any signs requiring maintenance are prioritized and scheduled for repair or replacement.

Roadside Cleanup

Landowners are prohibited from dumping rocks and debris in the County right-of-way. This debris causes hazards in the right-of-way. The landowner will be responsible for the clean-up of any new rock piles found.

Ditches within our County right-of-ways on developed and partially developed road allowances will be periodically cleared of debris such as rocks, garbage, and dead trees.

Brushing/Backsloping/Mulching

This process increases the level of safety by increasing sight lines and the contouring of ditches and backslopes. Brushing and mulching provides landowners an opportunity to control brush growth adjacent to road allowances. This service is provided to landowners upon request and as equipment and resources become available as the same resources are utilized in gravel production and reclamation programs.

Brushing on road allowances is not permitted without authorization from the County.

Approaches

Approaches located within the road's right-of-way are under the direction, control and management of Flagstaff County and as such Public Works retains the authority to approve the installation of new approaches. In the interest of the public safety, approval will only be granted where the requested location is considered practical and ensures that all approaches are constructed in accordance with County standards and policy PW 004-Approaches.

Oil and gas companies must submit an application in a form of a letter along with a site survey plan and must be accompanied by a \$250 inspection/administration fee. Where access is required off of a partially or undeveloped road allowance, the applicant is required to enter into the appropriate Road Use/Construction Agreement.

Road Maintenance

Culvert Maintenance

Culvert maintenance includes replacement, cleaning, thawing, repairs to damaged ends, and the addition of extensions. All culverts are replaced, and diameters are increased where required to improve water flow.

In 2019, an in-house directive was implemented to identify and assess all centerline culverts; approximately 50 were inspected. 1 large-diameter culvert and 16 400-900mm centerline culverts were replaced in-house. New culverts are installed under new construction projects and may be replaced on road recovery projects.

In 2018, MPA Engineering, our bridge engineers, completed inspections on twenty-two (22) culvert structures, 900mm in diameter or larger.

In 2019, 11 of these 22 culverts inspected were identified as bridge file's which allows us to apply for grant funding. Since the 2018 assessment 4 of the 22 culverts identified have been replaced.

Bridge Maintenance and Repair

Bridge maintenance includes deck sweeping, vegetation control, beaver dam removal, replacement of bridge decking, guardrails, and hazard markers. This maintenance preserves the capital asset and contributes to safe crossings.

A number of culvert structures were identified to meet the criteria to be listed as a bridge file, and thus qualify for provincial funding for repair and replacement. There are now 103 bridge files (35 bridge structures and 68 culvert structures) within the County that are inspected and analyzed on a five-year cycle for major deficiencies.



Bridge Projects

The following projects were completed in 2019:

Bridge File	Work Completed	Total Cost (includes contracted services and engineering)
Bridge File # 72018 Rge Rd 103, (North of Hardisty)	Structural repairs to bridge timbers and concrete girders.	\$69,670
Bridge File # 7717 Twp Rd 460, (North of Killam)	Replace one concrete girder.	\$52,630
Bridge File # 6703 Twp Rd 442, (North of Lougheed)	Structural repairs to bridge timbers and concrete girders.	\$296,610
Bridge File # 8318 Rge Rd 101, (North of Hardisty)	Structural repairs to bridge timbers.	\$49,095
Bridge File # 83189 Twp Rd 434, (South of Hardisty)	In house culvert replacement.	\$19,965
Bridge File # 83201 Twp Rd 454, (North of Daysland)	In house culvert replacement.	\$132,050

To determine future replacement and repair requirements, inspections and assessments were completed on the following bridge structures:

Level 2 Coring Inspections	
Bridge File	Location
BF# 6665	SW 14-43-10 (Twp Rd 432, West of Hardisty)
BF# 7718	SW 06-46-13 (Rge Rd 140, North of Killam)
BF# 9463	NW 32-45-13 (Rge Rd 135, North of Killam)
BF# 77982	SW 05-43-10 (Rge Rd 105, West of Hardisty)

The following bridge projects were scheduled as repairs in 2019 and will be completed in 2020:

Bridge File	Work To Be Completed	Estimated Cost (includes contracted services and engineering)
Bridge File # 6660 Twp Rd 435, (East of Lougheed)	Structural repairs to bridge timbers and concrete girders.	\$500,000
Bridge File # 8983 Rge Rd 112, (North of Lougheed)	Replace stringers, bridgerail repairs, and miscellaneous repairs.	\$215,000
Bridge File # 74649 Rge Rd 103, (West of Hardisty)	Piling repairs, cap replacement, and miscellaneous repairs.	\$91,950

The following bridge project was scheduled for replacement in 2019, after review of the BIM inspection report and MPA's recommended replacement date, this project will be completed in 2025:

- Bridge File # 83197– Rge Rd 145, (South of Strome)
 - The following work will be completed: In house culvert replacement.
 - Estimated Cost: \$90,000 (includes equipment, labour and engineering)

Airport

The Public Works department provides administration and maintenance services for the Flagstaff Regional Airport.

No capital projects were completed in 2019.



Utilities - Water/ Wastewater/ Garbage Collection / Gas Distribution

Water treatment and distribution, wastewater collection and treatment, and garbage collection services are provided to the residents within the Hamlets of Strome and Galahad. The following infrastructure upgrades were completed in 2019 for the Hamlets of Strome and Galahad:

Strome

- Preliminary Engineering for Lagoon Upgrades.
 - Year-to-Date Cost - \$18,600

Galahad

- New Water Well
 - Year-to-Date Cost - \$68,600
- Water treatment plant upgrades
 - Year-to-Date Cost - \$39,500

Security camera systems were installed at the water treatment plants in both hamlets at a total cost of \$22,600.

Construction

Evaluation criteria, such as safety concerns, historical maintenance, average annual daily traffic, sight lines, grade width, grade slopes/backslopes, drainage, and type of traffic, are used to determine which roads will be constructed and prioritized for reconstruction.

Public Works has developed a plan to construct roads once every three years instead of on an annual basis. Annually, a \$1.0 million budget will be allocated to reserves to fund the road construction program.



2019 Road Construction Program

No road construction projects were completed in 2019; preliminary engineering and tendering for the 2020 road construction projects was completed.

Arterial Road Network

Since the approval of the Rural Road Study and arterial road network, in 2013, Public Works has been evaluating alternative dust free surfaces, seeking the most economical and effective solution.

In 2014, Council approved the surface type on the arterial road network to be MG 30 and Calcium Chloride.

Arterial Road Network

In 2015, a facilitated discussion was held with the Executive of the Flagstaff Coalition for Better Roads, County Council, and staff. The topics covered the concept of perception, understanding expectations, giving and receiving feedback, and specific discussion around the Rural Road Study.

Following this discussion, Council approved the following:

- To research and prepare a proposal for the use of the product Terracem with chip seal for a dust suppressant alternative; if the product projects to be an economical and effective option for a surface type for the arterial road network, determine a test section for the application for further analysis.
- To develop a rating system, utilizing the criteria in the Rural Road Study, to further review the arterial road designation; and consider different surface types dependent on the rating of the roads.

At the July 13, 2016 Council meeting, Public Works presented a Terracem testing proposal for a dust suppressant alternative. The following options were presented for Council's consideration:

- Do not test Terracem with a cape seal or chip seal and utilize MG 30 exclusively as a dust suppressant project.
- Test a 2-mile section of road utilizing Terracem with either a polymer fiber reinforced chip seal or double graded aggregate chip seal, in 2017.

The information and both options were discussed, and Council approved to table the Terracem testing proposal. Starting in 2017, MG 30 will be utilized exclusively for all dust suppressant applications.

In 2019, the Arterial Road Network was re-evaluated utilizing the Average Annual Daily Traffic (AADT) data collected over a three to four-year period, as well as, the criteria identified in the Rural Road Study.

The Arterial Road Network was amended and reduced to a total of 132.5 miles as listed below:

- Twp Rd 450 from Hwy 36 east to SH 870 – 13.0 miles
- Twp Rd 430 from SH 855 east to Rge Rd 113 – 27.5 miles
- Twp Rd 410 from SH 855 east to the Battle River ** - 40.5 miles
- Rge Rd 153 from Hwy 26 south to Hwy 13 – 14.0 miles
- Rge Rd 152 from Village of Forestburg south to Twp 410 – 5.5 miles
- Rge Rd 124 from Twp 460 south to Twp 442 – 10.0 miles
- Rge Rd 123 from SH 608 south to Twp 410 – 10.0 miles
- Rge Rd 113 from Village of Loughheed south to SH 608 – 12.0 miles

**Includes the ATCO Access Road (4.5 miles of pavement)

Reporting Issues or Information

Please contact Public Works Administration at (780) 384-4100 with any issues or information regarding:

- A plugged culvert where drainage is a concern or to purchase a used culvert.
- To report a sign that has been vandalized, missing, or faded.
- Bridge concerns or washouts.
- Application of dust control.
- Maintenance of laneway.
- Purchase of gravel.
- Rental of equipment.
- If you require any type of access or brushing/backsloping/mulching on a road allowance.
- Information on constructing an approach.

Please remember:

- Where you have more than ten (10) loads of 11,797 kgs or greater in a 24-hour period to or from the same location a Multiple Load Road Use Agreement (MLRUA) is required. For more information, please refer to www.flagstaff.ab.ca or contact the Public Works Department at (780) 384-4100.



Looking forward to 2020....

- 2020 – Construction of Strome Public Works Shop
- 2020 – Road Construction Program

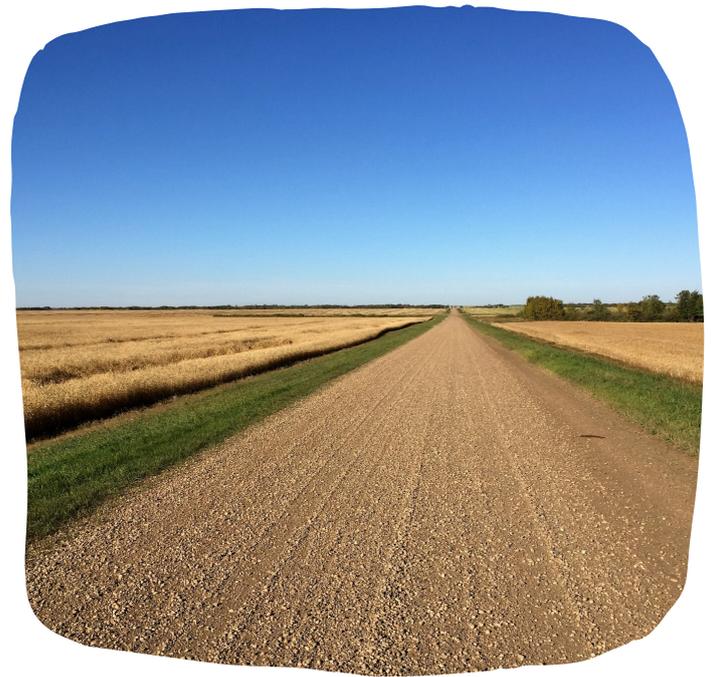
Public Works Programs Scheduled for 2020 are:

Shoulder Pulling Projects	
LOCATION	DISTANCE
ENE 24-46-16 – Rge Rd 160 South of Twp Rd 464	10.0 miles (Collector)
NNW 23-45-16 – Twp Rd 454 East of Rge Rd 160	0.5 miles (Local)

Subgrade Prep Projects	
LOCATION	DISTANCE
ENE 20-45-12 – Rge Rd 124 South of Twp Rd 454	6.5 miles (Arterial)
ENE 12-45-15 – Rge Rd 150 South of Twp Rd 452	4.5 miles (Collector)

Scheduled Bridge Work	
Location	Work to be Completed
BF# 72402 Rge Rd 131 (North of Killam)	Miscellaneous structural repairs to bridge, replace timber caps, replace bridge guard rails.
BF# 7718 Rge Rd 140 (North of Killam)	Miscellaneous structural repairs to bridge, replace timber caps and drive 2 new pilings.
Bridge File # 77283 Rge Rd 170 (South of Daysland)	In-house culvert replacement.

Road Construction Projects	
LOCATION	DISTANCE
Rge Rd 124, North of Twp 442 to S. Twp 444	1.0 miles (Arterial)
Rge Rd 124, Twp 454 to Twp 460	2.0 miles (Arterial)
Rge Rd 114, S. Twp 435 to Twp 434	0.5 miles (Arterial)
Rge Rd 124, Twp 414 to SH 608	2.0 miles (Collector)
Twp Rd 402, SH 872 to Rge Rd 104	1.0 mile (Collector)



Gravel Production

No gravel production projects are scheduled for 2020

Hamlet Infrastructure Upgrades

The following infrastructure upgrades are scheduled for 2020:

- Strome
 - Preliminary engineering for upgrades to the Waste-Water Lagoon.
 - Construction of the Strome Public Works Shop
- Galahad
 - Connection of the new water well to the raw water main line.
 - Completion of water treatment plant upgrades.

RECREATION

In 2019, \$750,000 in recreation funding was distributed to the 10 Agricultural Societies within the region. The amount of funding provided to each society is based upon a formula of the percentage of the rural population applied to the total population of each community. We are appreciative of the Agricultural Societies for their efforts in distributing this funding within our region.

2019 Recreation Funding Allocations

Agricultural Society	Funding Distribution	Total Grant Amount
Alliance	Argyle Women's Institute	\$660
	Alliance Rec Board Campsite	\$4,500
	Battle Bend Community Hall	\$2,000
	Village of Alliance	\$12,000
	Alliance Community Hall	\$2,770
	Senior Citizens Club	\$1,200
Daysland	Daysland & District Cultural Arts Society	\$3,000
	Daysland Memorial Arena Association	\$41,000
	Daysland and District Aging in Place Foundation	\$2,000
	Daysland Community Hall Society	\$5,000
	Daysland Curling Club	\$2,500
	Daysland Golf Club	\$40,000
	Daysland Fitness Society	\$4,000
	Daysland Parks and Trails Committee	\$3,000
	Daysland School	\$3,450
	Daysland Sports & Recreation Society	\$3,009
	Friends of the Daysland Library Society	\$2,000
	Thunderstars Minor Hockey Association	\$2,500
	Friends of Daysland School Council	\$1,000
	Flagstaff Fusion Lacrosse Association	\$1,000
	Friends of the Battle River Railway Society	\$1,500
	Forestburg Swimming Pool Association	\$3,000
Killam Cyclones Swim Club	\$300	
Killam Recreation Board	\$2,000	
The Valley Ski Club Castor Association	\$3,500	
		\$23,130
		\$123,759

2019 Recreation Funding Allocations

Agricultural Society	Funding Distribution	Total Grant Amount
Forestburg	Big Knife Residents Club	\$10,000
	Forestburg Aquanauts Swim Team	\$3,500
	Forestburg Arena Association	\$22,000
	Forestburg Community Center Association	\$9,500
	Forestburg Curling Club	\$14,000
	Forestburg Dance Society	\$2,000
	Forestburg Figure Skating Club	\$2,000
	Forestburg Flyers Hockey Club	\$5,000
	Forestburg Golf Club	\$9,500
	Friends of the Forestburg Library Society	\$3,000
	Forestburg Swimming Pool Association	\$14,000
	Friends of the Battle River Railway Society	\$1,000
	Coronation Presbyterian Hardisty Lake Camp Council	\$500
	Forestburg Power Sports Association	\$9,949
	Thunderstars Minor Hockey	\$2,500
	Walter Jahns Singers Society	\$500
	The Valley Ski Club Castor Association	\$5,000
	Forestburg Communities in Bloom	\$2,000
Rank Riders 4H Club	\$700	
Forestburg School	\$14,000	
Galahad	Galahad Hospital Auxillary	\$1,000
	Galahad Bowling Society	\$4,059
	Friends of the Battle River Railway Society	\$750
	Forestburg Golf Club	\$2,500
	Friends of the Forestburg Library Society	\$1,000
	Coronation Presbyterian Hardisty Lake Camp Council	\$1,000
	The Walter Jahns Singer Society	\$2,500
	Thunderstars Minor Hockey	\$2,500
	The Valley Ski Club Castor Association	\$5,000
		\$131,149
		\$20,309

2019 Recreation Funding Allocations

Agricultural Society	Funding Distribution	Total Grant Amount
Hardisty	Hardisty Rodeo Association	\$11,000
	Young Women’s Kinship Club of Hardisty	\$3,700
	Hardisty School Parent Advisory Association	\$1,640
	Hardisty Minor Hockey Association	\$2,500
	Hardisty Lakeview Golf Association	\$19,000
	Hardisty Lake Park	\$13,192
	Hardisty Library	\$6,000
	Hardisty Minor Ball Association	\$10,000
	Town of Hardisty Beautification Committee	\$7,500
	The Valley Ski Club Castor Association	\$5,000
Heisler	Heisler Community Center Association	\$2,000
	Heisler Library	\$1,500
	Heisler Recreation Centre	\$4,031
	Friends of the Battle River Railway Society	\$2,000
	Friends of Daysland School Council	\$1,500
	Daysland Golf Club	\$500
	Daysland & District Cultural Arts Society	\$1,000
	Daysland Memorial Arena Association	\$2,000
	Forestburg Arena Association	\$2,500
	Forestburg Swimming Pool Association	\$1,000
	Forestburg Golf Club	\$500
Killam	Forestburg School	\$1,500
	Killam Recreation Board	\$1,000
	The Valley Ski Club Castor Association	\$2,500
	Killam Recreation Board	\$144,284
	Killam Cyclones Swim Club	\$150
	Battle River Minor Hockey Association	\$800
	Killam Wheat Kings Jr. B Hockey Club	\$400
	Flagstaff 4H Club	\$250
	Wavy Lake 4H Club	\$500
	Killam Agricultural Society – Rodeo	\$2,157

2019 Recreation Funding Allocations

Agricultural Society	Funding Distribution	Total Grant Amount
Lougheed	Friends of the Lougheed Library Society	\$3,000
	Lougheed Trout Pond Society	\$4,500
	Lougheed Curling Club	\$2,000
	The Lougheed Community Society	\$6,000
	Lougheed Fieldhouse	\$20,000
	Lougheed Wildcats	\$1,500
	Lougheed Race	\$500
	Unallocated	\$949
Sedgewick	Battle River Minor Hockey Association	\$30,000
	CHSPS Parent Athletic Association	\$2,500
	Flagstaff Fusion Lacrosse Association	\$6,000
	Flagstaff Scottish Club	\$2,000
	Parents for Fun in Flagstaff Society	\$1,000
	Sedgewick Curling Club	\$5,000
	Sedgewick Lake Park Association	\$8,174
	Sedgewick Minor Ball Society	\$1,000
	Sedgewick Mixed Bowling League	\$4,617
	Sedgewick Recreation Centre Society	\$47,500
Strome	Sedgewick Community Hall Association	\$4,016
	The Valley Ski Club Castor Association	\$5,000
	Killam Recreation Board	\$5,000
	Strome Willing Workers Club	\$14,000
	Strome Community Curling Club	\$5,000
	Strome Senior Citizen's Club	\$9,000
	Daysland & District Cultural Arts Society	\$1,000
	Daysland Memorial Arena Association	\$4,000
	Friends of the Daysland Library Society	\$1,000
	Daysland School	\$3,225
Strome	Friends of the Battle River Railway Society	\$1,000
	The Valley Ski Club Castor Association	\$825

TOTAL \$750,065

REGIONAL EMERGENCY SERVICES

Ten urban fire departments provide fire services to rural areas and two hamlets through fire service agreements.

The fire departments provide service to a defined geographic area.

The fire departments provide different levels of service that may, but do not necessarily include:

- Medical First Response
- Motor Vehicle Collision Response
- Hazardous Materials First Response
- Wildland Fire Suppression and Control
- Exterior Fire Suppression
- Coordinated Interior Structural Fire Suppression
- Ice Rescue
- Water Rescue

The Regional Emergency Services Coordinator assists the ten fire departments with fire prevention activities, fire department training, equipment procurement, coordination, fire suppression and fire investigation.

To become a valuable part of the fire fighting team and receive extensive training, contact the Regional Emergency Services Coordinator at the Flagstaff County office at 780-384-4100.

The fire departments responded to the following in 2019:

	Vehicle Collisions	Fire Calls	False Alarms	Medical Assists	Total
Alliance	1	3	0	5	9
Daysland	5	5	2	1	13
Forestburg	3	6	2	1	12
Galahad	3	6	0	0	9
Hardisty	8	3	3	1	15
Heisler	2	2	1	0	5
Killam	1	6	6	0	13
Lougheed	3	2	3	1	9
Sedgewick	3	2	2	0	7
Strome	1	3	3	0	7
Total	30	38	22	9	99

Water Tanker

Three water tankers owned by Flagstaff County, are housed at the Killam Fire Hall, Hardisty Fire Hall and Galahad Fire Hall. These water tankers are operated by the volunteers of Killam, Hardisty and Galahad Fire Departments.

Rescue Services

A rescue truck is housed in the Killam Fire Hall and is operated by the volunteers of the Killam fire department. In 2019, the rescue truck responded to 19 calls.

Emergency Management

A Municipal Emergency Management Plan (MEP) was developed and is kept up to date to help ensure safety of all residents within Flagstaff County should a disaster occur within the region. Both emergency responders and elected officials receive training to understand their roles should the MEP be activated. The MEP is updated regularly with the surrounding municipalities to assist in a coordinated approach with municipal resources in the event of a disaster.



REGIONAL PROGRAMS

Flagstaff County contributes to the community with the following regional initiatives:

Active Living Conference for Seniors

The Active Living Conference for Seniors is held annually to encourage seniors to become actively engaged in the community and to recognize the importance of active living to the well-being, independence and quality of life for the seniors.

Heritage Inventory Program

In a continuing commitment to ongoing heritage awareness in the County, financial resources have been allocated to assist future requests for identification and designation of heritage assets.

Physician Retention and Attraction

Administrative support is provided in order to actively participate in the retention of medical professionals in the Flagstaff Region.

Flagstaff Family and Community Services (FFCS)

Flagstaff County, along with the towns and villages, contribute funding towards FFCS operations on a per capita basis. FFCS is funded 20% municipal and 80% provincial.

Cemeteries Assistance Grant

The Cemeteries Assistance Grant Program was established in an effort to assist rural communities who operate a cemetery within the County to complete general maintenance and improvements.

STARS Donation

Flagstaff County has provided an annual donation to STARS since 2008.

Support to Non-Profit Organizations

Funding is provided to non-profit organizations that have a significant impact towards the rural quality of life and are recognized as an important contribution to the Community. The following non-profit organizations were provided with funding in 2019:

- Flagstaff Community Adult Learning
- Parents for Fun in Flagstaff
- Flagstaff Satellite Day Home Society

Library Support

Financial support is provided to the Flagstaff County Library Support Committee and the Parkland Regional Library.



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ADMINISTRATION

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ASSISTANT CHIEF ADMINISTRATIVE OFFICER | BRENT HOYLAND | 780-384-4104