

FLAGSTAFF COUNTY POLICY

Title: Purchasing of Goods and Services	Policy: CP 004
Section: Corporate	

ACCOUNTABILITY TO VISION STATEMENT

Providing for the long term viability of our rural community by supporting local business opportunities while ensuring that we are accountable for the responsible use of our financial resources.

POLICY STATEMENT

Flagstaff County is committed to achieving a good value for taxpayer's dollars in a competitive environment.

Flagstaff County also acknowledges and appreciates the contributions of local businesses and wants to encourage the viability of these local businesses.

The balance between these competing objectives is often difficult to achieve. When all other factors are equal, Flagstaff County may give preference to local businesses that can provide the desired goods and services if they are within 5% of the best value bid.

GUIDELINES

The purchasing of goods, services and construction will conform to the regulations set forth in the New West Partnership Trade Agreement.

The New West Partnership Trade Agreement sets parameters to ensure public procurement will be conducted in an open, fair and transparent manner ensuring equal opportunities for suppliers.

Public procurement will be conducted where the procurement value is:

- \$75,000 or greater for goods;
- \$75,000 or greater for services; or
- \$200,000 or greater for construction.

Council Approved: January 10, 2018	Resolution #: FC20180110.1013
Reference:	

Administrative Responsibility:	Review Cycle:	Next Review Year:
Chief Administrative Officer	Every 3 years	2021