

FLAGSTAFF COUNTY POLICY

Title: Donations Policy	Policy: CP 002
Section: Corporate	

ACCOUNTABILITY TO VISION STATEMENT

Flagstaff County recognizes the value of non-profit organizations and volunteer groups. Through the provision of donations, we contribute to the well being, vibrancy, and quality of life for citizens within our communities.

POLICY STATEMENT

This policy has been developed to provide Council with a consistent response to requests for donations.

To be considered eligible for a donation, the applicant shall:

- be an incorporated society or registered charitable organization based within Flagstaff County
- not be the recipient of any other financial or other type of assistance from the County

Or

- be hosting a special event that benefits the citizens of Flagstaff County.

Gravel donations are limited to a maximum of \$1,000 per donation/per year.

The Chief Administrative Officer has the delegated authority to approve a donation for a single event up to a maximum value of \$500.

Council may at its discretion consider requests for amounts greater than the prescribed maximum and/or the distribution of funds outside Flagstaff County.

DEFINITIONS

1. Donation: Any direct monetary contribution or provision of county services, facilities or equipment that is not eligible for assistance under any other program.

Council Approved: October 24, 2018	Resolution #: FC20181024.2004
Reference: Societies Act	

Administrative Responsibility:	Review Cycle:	Next Review Year:
Chief Administrative Officer	Every 3 years	2021